



## **POSITION DESCRIPTION ASSISTANT COACH (WOMEN)**

### **TOPS NCOE BHOPAL**

#### **1. Position**

Assistant Coach, TOPS NCOE Bhopal (Desirable Female Candidate)

#### **2. Term of Position**

The successful applicant will be engaged by Hockey India / Sports Authority of India on a deputation / contract for 3 years, subject to the satisfactory completion of a 6-month probation period and Annual reviews and will be on the payroll of Sports Authority of India.

#### **3. Salary Package**

An attractive salary package is available to the right candidate, dependent on experience and background.

#### **4. Reporting**

Centre Coach, Zonal High Performance Manager, Director High Performance Hockey India and Sports Authority of India

#### **HOCKEY INDIA**

Hockey India (HI) is the National Sports Federation for the sport of Hockey in India. Hockey India is affiliated to the International Hockey Federation, Asian Hockey Federation and Indian Olympic Association.

Hockey India has the responsibility to develop and manage the national teams programmes and works in close coordination with the Sports Authority of India (SAI) in the delivery of the national teams programmes across senior and junior hockey.

## **SPORTS AUTHORITY OF INDIA**

The Sports Authority of India (SAI) is a body set up by the Government of India. The objectives of SAI are to promote and broad-base sports in the country and to implement schemes/programmes for achieving excellence in sports in different disciplines at international level in order to establish India as a major sporting power.

It also act as an interface between the Ministry of Youth Affairs & Sports and other agencies concerned with the promotion/ development of sports in the country on the other hand, i.e., State Govt., U.T. Administration, IOA, National Sports Federations, Sports Control Boards, Industrial Houses, etc.

## **TOPS NCOE**

Hockey India and Sports Authority of India have jointly established the TOPS NCOEs across India with the following objectives:

- a) Increasing the depth of Indian hockey talent.
- b) Provide Sub Junior/ Junior Category hockey players similar world class training and development facilities across all TOPS NCOEs as currently being provided to Senior Category athletes at National Coaching Camps.
- c) Identifying talented male and female players from a young age (14 years) and providing a developmental pathway to elite performance.
- d) Provide all sub-junior and junior players with the opportunity to complete their school/ college/ university education while participating in a high performance environment.
- e) To provide India's most promising sub-junior and junior hockey players with the best Coaches, Support Staff, rehabilitation, and sports science services to accelerate their physical and hockey prowess.
- f) Provide extensive facilities, sports science and sports medicine services and professional personnel to assess, monitor and establish future pathway.
- g) To provide a pathway for promising Coaches to assist in the development and training of India's best junior players while working under the supervision of experienced Senior Coaches.
- h) To upgrade, improve existing facilities, provide world-class training and development hockey facilities across all the TOPS NCOEs in India.

## **ROLE SUMMARY**

Reporting to the Centre Coach and Zonal High Performance Manager, the Assistant Coach will be responsible for assisting the Centre Coach for leading the respective TOPS NCOE in the long-term plan and aim to produce talent that is available for the Senior National team for the 2024 and 2028 Olympic Games in field hockey.

## **RESPONSIBILITIES**

### **1. REPORTING AND COMMUNICATION**

This position also works closely with:

- Dedicated Coaches and support staff engaged at the respective TOPS NCOE
- Sports Authority of India Centre staff
- Hockey India Selection Committee

The Assistant Coach will be required to submit regular reports to management on the status of the hockey players at the respective TOPS NCOE and action/ activities plans.

### **2. KEY RESPONSIBILITIES**

- Be responsible for the assisting in coaching and development of the hockey players of the respective TOPS NCOE.
- Coach nationally identified athletes in both a team environment and individual sessions. Planning and monitoring
- Monitor and evaluate athlete performance using relevant data to ensure standards are met and potential is maximized.
- Utilise coaches throughout the system to assist with the monitoring and skill development of athletes in the regions.
- Create, maintain and develop technical content for dissemination to the pathway.
- Provide technical and tactical direction for the Sub Junior/ Junior High Performance Programmes.
- Assist in the High Performance Coach, Center Coach and player development initiatives.
- Develop a high performance culture and leadership skills within the playing group and support staff.

### **3. ADMINISTRATION**

- Provide weekly/ monthly & quarterly written reports and KPI data to the respective Zonal High Performance Manager, Centre Coach, SAI and Hockey India Management following national tours as well as providing training programmes in advance of camps/ national tours.

- Management of Competitions and programme activities for respective High Performance Hockey Centre
- Conduct other duties as directed by respective Zonal High Performance Manager, Centre Coach, Director High Performance, CEO Hockey India and Sports Authority of India.
- Perform players performance reviews following every tournament

#### **4. QUALIFICATIONS AND EXPERIENCE**

- High performance coaching qualifications (minimum FIH Level 1,)
- Demonstrated experience in planning, organising and implementing a comprehensive high performance coaching programme.
- Knowledge of leading trends in coaching, including coaching science, practices and the appropriate application of leading technology tools.
- The ability to effectively leverage and manage expertise from support services and other staff to ensure team success.
- The ability to attain excellence from players, coaches, staff and all stakeholders through the establishment of a 'winning' culture.
- Effective management skills that reflect your ability to build and successfully implement long-term strategic plans that are supported by informed operational decisions.

#### **5. MINIMUM SKILLS SET**

- Demonstrate technical knowledge of individual and team principles including techniques, tactics, coaching trends and international developments.
- In-depth understanding and application of the principles of coaching, sport science, medicine and technology within a high performance programme.
- Well developed liaison, interpersonal, oral and written communication, and people management skills.
- Technical competence in computer skills with experience in used Microsoft Word and Excel.
- Ability to perform SWOT analysis of squad members.
- High level of influencing skills.
- Outstanding communication skills – verbal and written.
- Sound administration skills.
- Self motivated and able to work independently and as part of a team.
- Demonstrated ability to meet competing demands in a results oriented environment.
- Efficient and organised, and strong awareness of self and self management.
- Demonstrated success in managing individual differences and group dynamics

- Demonstrated ability to exercise sound judgment, observe confidentiality and use discretion and initiative.
  - Excellent observational and analytical skills.
  - Ability to thrive in a pressured environment of irregular and long hours, and capacity to travel domestically and overseas for extended periods.
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Applications should be submitted via email and include a cover letter addressing the Qualifications & Experience and the Minimum Skills Set outlined in the Position Description as well as a current resume

Applications not addressing the Qualifications & Experience and Minimum Skills Set will not be considered.

Please forward your application to Hockey India by 20 February 2021.

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